

**The Episcopal Diocese of Albany**  
**Disciples Making Disciples**

**THE CALL TO CONVENTION**



Dare to Share the Joy of Jesus

The Ven. Dr. Harvey Huth  
Secretary of the Diocese

January 21, 2012

Dear Brothers and Sisters in Christ,

Peace be with you.

In accordance with Article I of the Constitution of the Diocese of Albany, the Bishop of Albany has issued a Call to the 144<sup>th</sup> Annual Convention of the Diocese of Albany to be held on June 8-10, 2012 at the Camp of the Woods in Speculator, New York, the Right Reverend William H. Love, presiding.

A proposed schedule for the convention business meetings is:

Friday, June 8:		
2:00 – 7:15 PM	Deputy registration	(Purdy Center Basement)
7:30 PM	Opening business meeting & Bishop's address	(Auditorium)
Saturday, June 9:		
7:00 – 8:15 AM	Deputy registration	(Purdy Center Basement)
8:45 AM	Second business meeting	(Auditorium)
1:00 PM	Third business meeting	(Auditorium)
Sunday, June 10:	Fourth business meeting (as needed)	(Auditorium)

The enclosed materials contain business session information and respective forms. If you have questions you may contact me at [hhuth@verizon.net](mailto:hhuth@verizon.net), (518) 765-4625, or at 12 Bloomer Road, Voorheesville, N.Y. 12186.

The business meeting registration tables will be in the lower level at the far end of the Purdy Center. Information about accommodations and/or other convention matters will be sent from the Diocesan Office.

May God bless you.

In Christ,  
*Harvey C. Huth*  
The Ven. Dr. Harvey Huth

## **The Episcopal Diocese of Albany** **Disciples Making Disciples**

**General information for clerical members, lay members and alternate members:**

### **A) From Article II of the Diocesan Constitution. About Deputies.**

**“The Convention shall consist of...Clergy canonically resident** in the Diocese...**and of Lay Deputies** consisting of not more than three deputies from each Church in union with the Convention, who shall be communicants, and shall have been duly chosen, and shall hold office until the next annual meeting of the Convention. **Alternate Deputies** may be elected by said Churches. Any vacancy in lay deputations shall be supplied from its alternates who shall have all power and authority, while so serving, of the deputy whose place he/she shall take. The Convention shall be the final judge of the qualifications of its members.”

**“Licensed clergy” are not the same as “canonically resident clergy.** (Licensed clergy in the Diocese of Albany means that such clergy are canonically resident in another diocese and would vote there.) Canonically resident clergy include the canonically resident bishops, priests, and deacons in the Diocese, and they are members of the Convention. The Secretary of the Diocese keeps the official list of the canonically resident and licensed clergy; but the official notification about the canonical status of clergy is conveyed to the Secretary by the Diocesan Office.

Deputies are to be **communicants** who are members of the Episcopal Church and who have received Holy Communion in the Episcopal Church at least three times during the preceding year, in accordance with the 2003 Canons of the Episcopal Church – Title I, Canon 17, section 2.

### **B) From Diocesan Canon 1.1. About elections for Lay Deputies/Alternates:**

“Deputies and Alternate Deputies from the...Churches shall be elected annually by their vestry or governing body, at a meeting duly held, or by a duly summoned meeting of the congregation. Persons of less than full age but of the age of eighteen years or more shall be eligible to serve and vote as Lay Deputies or Alternate Deputies and shall be eligible for election or appointment to any lay office of the diocese.”

Send the names of the elected Lay Deputies and Alternate Deputies to **The Ven. Harvey Huth, Secretary of the Diocese, 12 Bloomer Road, Voorheesville, N.Y. 12186** on the accompanying “Certificate of Election” form. (See section C below).

### **C) From Diocesan Canon 1.3. The Certification of Election**

“A certificate of election of Deputies and Alternate Deputies shall be transmitted by each Church to the Secretary at least 10 days before the opening session of the Convention and shall be in the form prescribed by the Secretary.” While the canonical deadline to send back the certificate of election is 10 days before Convention, it would be helpful to hold the election and **mail the certificate to the Secretary at the Voorheesville address by Friday, April 6, 2012.**

**PLEASE NOTE: EACH DEPUTY MUST ALSO REGISTER FOR THE CONVENTION THROUGH THE DIOCESAN OFFICES. BEING CERTIFIED AS A DEPUTY IS NOT THE SAME AS BEING REGISTERED FOR THE CONVENTION.**

### **D) What do Deputies do?**

Each church in union with the Convention – regardless of size – may elect and send up to three Lay Deputies and Alternate Lay Deputies to the Convention. (Canonically resident clergy of the respective congregations are automatically members and may therefore vote. Licensed clergy however, are not members of the Diocese of Albany and may not vote. Deputies are independent agents and are empowered to act without further instruction from those who chose them.

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Deputies attend and vote at the business meetings of the Convention. The Call to Convention, Pre-Convention Booklet, and Convention Booklet inform the Deputies and Members about proposed business at the Convention. (New Deputies may wish to review the minutes of the previous convention found in the Diocesan Journal to get an overview of the business typically conducted at the convention business meeting.)

Each Deputy may vote in a plurality vote, but only one vote may be cast by each lay deputation in a "Vote by Orders" vote. (The one vote representing a combined vote on behalf of all the lay deputies of a particular congregation.)

Deputies also elect nominees to specific offices as part of the convention business, including:

**The Great Chapter of the Cathedral of All Saints.** The Chapter is the corporate body that governs the Cathedral of the Diocese of Albany. The members who are elected at each Convention become members of the Great Chapter. Members should expect to contribute their time and talent for the support of the Cathedral and its mission. The election of Chapter members is not a canonical requirement, but is held at Convention at the request of the Cathedral, which is a church in union with the Convention, in accordance with the Cathedral Charter. (Plurality vote)

**The Diocesan Council.** Diocesan Council is the "program agent with the Bishop and the Convention of the Diocese between meetings of the Convention." Between conventions, the Council consults with the Bishop, who is the President of the Council, on budget and program matters to be presented to the Convention for the work of the Church in this Diocese. Representatives to Council should expect to be involved with the mission and goals of the Diocese. (Plurality vote)

**The Disciplinary Board.** The Disciplinary Board only meets if charges are brought against a Priest or Deacon of the Diocese. Members should be aware that they might be called upon to hear testimony and issue a decision in cases of alleged clergy misconduct. Both fairness and compassion are needed. Members of the Court should plan to meet with the Secretary of the Diocese at the Convention, after the election, to set a meeting date for the yearly election of the Disciplinary Board President. (Vote by orders)

**General Convention and Provincial Synod.** General Convention of the Episcopal Church is a gathering of deputies from all the dioceses of the Episcopal Church. The General Convention meets for about 9 days once every three years. The election of Deputies took place at our 2010 Convention for General Convention 2012. Election of Provisional Deputies took place at our 2011 Convention. There are no elections of Deputies or Provisional Deputies scheduled for our 2012 Diocesan Convention. The elected Deputies serve in the House of Deputies. Deputies and Provisional Deputies to General Convention also serve as delegates and alternates at the Provincial Synod for Province II. The Provincial Synod is a regional gathering of deputies from Province II, held in the same year as General Convention. Province II includes the Episcopal Dioceses of Albany, Central New York, the Convocation of American Churches in Europe, Haiti, Long Island, New Jersey, New York, Newark, Rochester, Virgin Islands, and Western New York. (Vote by Orders)

**The Standing Committee.** The Standing Committee is primarily the Bishop's Council of Advice. The duties of the Standing Committee may range from (but are not limited to) certain aspects of ordinations and consecrations to certain aspects of the sale or mortgage of church property. Members should have a broad knowledge of the Diocese of Albany and acquire at least a basic understanding of the role of the Standing Committee in the Canons of the General Convention, the Canons of the Diocese of Albany, and in the New York State Religious Corporations Law. (Vote by Orders)

**The Trustees of the Diocese.** The Trustees invest, manage, and control all the real and personal property of the Diocese, subject to the control and discretion of the Convention. They may also hold title to and act in a fiduciary capacity in other ways as well. Members should have some background in finance, investments, real estate, or building management and maintenance. (Plurality vote)

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**Convention 2012 Nomination Eligibility Information**

**Offices to be filled by Plurality Vote Election**

**The Great Cathedral Chapter**

1 priest and 1 lay office to be filled, each for three-year terms.

The following members' terms expire: ("E" indicates eligibility for re-election)

The Rev. Susan Waldron (E)

Paula-Christy Heighton

**Convention Representative to Diocesan Council**

1 clerical office to be filled, for a two-year term.

The following member's term expires: ("E" indicates eligibility for re-election)

The Rev. James French (E)

**Trustees of the Diocese**

2 offices (priest, deacon, or lay) to be filled, each for four-year terms.

The following members' terms expire: ("E" indicates eligibility for re-election)

Clark S. Curtis, Jr.

Ray Rockwell (E)

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**Convention 2012 Nomination Eligibility Information**

**Offices to be filled by Vote by Orders Election**

**The Disciplinary Board**

2 clerical and 1 lay office to be filled as members, each for three-year terms.  
The following members' terms expire: ("E" indicates eligibility for re-election)

The Rev. N. Bradley Jones (E)  
The Rev. F. John Kelly (E)

Alice Macnab (E)

**The Standing Committee**

2 clerical (priest or deacon) and 2 lay offices to be filled, each for three-year terms.  
The following members' terms expire: ("E" indicates eligibility for re-election)

The Rev. Paul J. Hartt (E)  
The Rev. David K. Ousley (E)

David Beaulac  
Sue Ellen Ruetsch

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**Convention 2012 Certificate of Election**

To the Secretary of the Diocese:

I certify that at a meeting of the Vestry, governing body, or congregation of

\_\_\_\_\_ Church,

in \_\_\_\_\_, N.Y., the following people were elected as Deputies and/or Alternate Deputies to the 144<sup>th</sup> Annual Convention of the Diocese of Albany, meeting on June 8-10, 2012 at the Camp of the Woods, Speculator, New York. **(Please print the Deputies' and Alternate Deputies' names clearly, as they might appear in the convention Journal.)**

**Deputies (3 maximum)**

\_\_\_\_\_  
\_\_\_\_\_

**E-mail**

\_\_\_\_\_  
\_\_\_\_\_

**Alternate Deputies**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**E-mail**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Certified by: \_\_\_\_\_  
(Clergy, Lay Vicar, Warden, Clerk, or Vestry Member of the parish)

Lay Deputies must be members and communicants (as defined by the General Convention 2003 Canons.)

**(Please give a copy of this form to each deputy and alternate deputy to bring to the Convention in case there is a question; and make a copy to include with the minutes of your meeting.**

Date of this annual election: \_\_\_\_\_

Please return this Certificate of Election to:

**The Ven. Dr. Harvey Huth  
Secretary of the Diocese  
12 Bloomer Road  
Voorheesville, N.Y. 12186**

Requested deadline for sending this certificate: **April 6, 2012.**

**The Episcopal Diocese of Albany**  
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**The Diocesan Convention 2012**

**Nomination Form for Elective Office**

In accordance with Canon 2.3,

I (please sign your name) \_\_\_\_\_,

(and please print your name) \_\_\_\_\_,

agree to serve if elected to the following office (check one):

- |  |  |
|--|--|
| <input type="checkbox"/> Cathedral Chapter Member  | <input type="checkbox"/> Diocesan Council Representative |
| <input type="checkbox"/> Standing Committee Member | <input type="checkbox"/> Disciplinary Board Member       |
| <input type="checkbox"/> Trustee of the Diocese    |  |

Nominated by (please sign): \_\_\_\_\_

Please print nominator's name and parish: \_\_\_\_\_

Seconded by (please sign): \_\_\_\_\_

Please print seconder's name and parish: \_\_\_\_\_

In accordance with diocesan Canon 2.2, each lay person wishing to nominate or second a nomination must be a Certified Lay Deputy in the Diocese of Albany whose Certificate of Election for the annual Convention in June 2012 is already on file with the Secretary of the Diocese, by the time this nomination form has been received by the Secretary. Each Lay Deputy nominating or seconding a nomination must indicate his/her parish and the parish's town next to his/her name.

Please include the following two items along with the nomination form:

- A brief biographical sketch of the nominee (100 words or less, per Canon 2.2)
- The following information for Diocesan Office use and which may appear in the Diocesan Journal: nominee's full name, home address, telephone number, and email address.

The Secretary of the Diocese would appreciate receiving the completed information by **Friday, April 6, 2012**, in order to have the nomination included with the Pre-Convention materials. (Please make a copy of the form for your own records in case questions arise later.) Please send this nomination form along with the biographical sketch and address information to:

**The Ven. Dr. Harvey Huth, Secretary of the Diocese, 12 Bloomer Road, Voorheesville, N.Y. 12186**

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**Convention 2012 Resolution Form**

Resolutions may be moved and seconded only by the deputies and members of the Diocesan Convention 2012 who are on file with the Secretary of the Diocese at the time the resolution is submitted; such deputies and members must be on the floor of Convention at the time the resolution is submitted to convention. Each lay person wishing to move or second a resolution must be a certified (elected) Lay Deputy in the Diocese of Albany whose Certificate of Election for Convention 2012 is already on file with the Secretary by the date of the resolution. **Each Lay Deputy must indicate his/her parish and the parish's town, next to his/her name. Clergy do not need to indicate a parish or town.** Use the other side and/or additional sheets as necessary. (Please make a copy for your own records.)

The canonical deadline for submitting proposed canonical amendments to the Secretary of the Convention is the 90<sup>th</sup> day preceding the first day of Convention. The requested deadline for submitting other resolutions to the Secretary of the Convention for inclusion in the Pre-Convention Book is for him to receive them by Friday, April 6<sup>th</sup>. The requested deadline for submitting other resolutions to the Secretary for inclusion in the Convention Book is for him to receive them by Friday, May 4<sup>th</sup>. It may not be possible to reproduce copies of a resolution as part of the Convention materials (for general distribution to members and deputies at Convention) if he receives the resolution after May 4<sup>th</sup>.

**Resolution moved by** (please print):

\_\_\_\_\_

Parish (if Lay Deputy): \_\_\_\_\_

**Resolution seconded by** (please print):

\_\_\_\_\_

Parish (if Lay Deputy): \_\_\_\_\_

Resolved, that

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**Please forward this form to: The Ven. Dr. Harvey Huth, Secretary of the Diocese**  
**12 Bloomer Road, Voorheesville, N.Y. 12186**